

# SE

## APD SUPPORTED EMPLOYMENT TRAINING REQUIREMENTS QUICK REFERENCE GUIDE

### EDUCATION

Providers of supported employment services must meet one or more of the following requirements:

- Have a bachelor's degree from an accredited college or university with a major in education rehabilitative science, business or a related degree
- Have an associate's degree or two years of college from an accredited college or university and have two years of documented direct experience with recipients with developmental disabilities
- Have one year of college from an accredited college or university and three years of documented direct experience in working with recipients with developmental disabilities
- Have a valid high school diploma or GED diploma
- Four years of direct professional experience in working with recipients with developmental disabilities may substitute for college on a year for year basis.

### REQUIRED PROVIDER BASIC TRAINING

- Requirements for all Waiver Providers
  - Zero Tolerance
  - Direct Care Core Competencies
  - First Aid
  - HIPAA
  - CPR
  - HIV-AIDS/Bloodborne Pathogens
  - In-service Training Related to Employment – 8 hours annually
  - Medication Administration Training (if applicable)
  - Reactive Strategies (if applicable)
- Please refer to the i-Budget Handbook, Appendix C, for Service Specific Training Requirements. All other training requirements can be found in the i-Budget Handbook, Appendix B, Table 1.

### SE SERVICE SPECIFIC REQUIRED TRAINING

Providers of this service must complete the service specific required training with a score of 85% or higher.

- Best Practices for Supported Employment
- Introduction to Social Security Work Incentives